



Privacy and Security Policy

Top Experience, Lda., headquartered in Avenida Conselheiro Fernando Sousa n°19 16° dto, 1070-072 Lisbon ("World Life Experience") is committed to protecting your privacy, thus ensuring that you can continue to entrust your personal data to Top Experience. Whenever you interact with us, you may share personal information that allows us to identify you as a user (e.g. name, email, address, telephone number). Said elements are known as "personal data".

The Privacy and Security Policy has the purpose of clarifying which information is to be collected, why we collect the information, and how we process it. We are aware of the relevance of such information and, therefore, we expect the user to read the privacy and security policy carefully and thoroughly.

This policy ("Privacy and Security Policy") defines:

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1. Scope and Acceptance of this Privacy and Security Policy

This Privacy and Security Policy applies to the personal data we collect in order to offer you our services and events.

Top Experience Lda believes in the transforming power of social responsibility and culture and has the mission of turning navigation within the site and the moment of registration into a unique experience. We operate under a strict Privacy and Security Policy, according to which all provided data is kept confidential, respecting your privacy. We use a modern encryption system and advanced online transaction technology, in order to ensure that your registration takes place safely, thus maintaining the quality of our services.

Top Experience Lda., entity responsible for the Event World Life Experience, seriously addresses the confidentiality and protection of the data registered by its candidates.

The site www.worldlifeexperience.com ensures the privacy and security of the data provided by its users, regarding the various services made available, and solely requests and collects the data deemed necessary for the provision of the service, accordingly with the explicit indications made available on the site and the candidate's options. If he/she so requires, the data owner has the right to access, rectify or delete the data provided.

Processing data in a lawful and fair manner, collecting only the information necessary and relevant to the purpose for which it is intended;

Enabling the candidates, the access and correction of the information provided, conveying such information in a clear and precise language, corresponding to the contents of the registration;

Not using the collected data for a purpose which may be incompatible with that of the collection;

Upholding the data accurate and, if necessary, updated;

Ensuring the express consent by the candidates to the data whenever such is required;

Ensuring the right, at no charge, to delete the data used, whenever required by the candidate;

Having security systems which prevent the consultation, modification, destruction or addition of the data by any person who is not authorised to do so and which allow the detection of alterations to the information, intentional or non-intentional.

Respecting professional secrecy regarding the processed data;



Please be advised that, in case you do not agree with the content of this policy, it is not recommended to join the Event or to use any service related to the World Life Experience Event holding and/or promotion.

Whenever you use the World Life Experience site, or grant us access to your personal data, you accept the practices defined in this Privacy Policy. In case you do not accept this Privacy Policy, we request you not to use the site nor to grant us access to any personal data whatsoever.

Top Experience Lda. reserves the right to change this Privacy Policy at any time. We encourage you to regularly consult this Privacy Policy, so as to keep track of any changes, as well as of the manner in which your personal data is used

2. Collected Personal Data

In a general manner, the site www.worldlifeexperience.com may be visited without the need to reveal any type of personal information. However, in order to carry out the registration in the Event, we require that the candidates provide their personal data, so as to be eligible for the Event and to enjoy the services thereof.

Top Experience Lda. Or World Life Experience services that may require the introduction of personal data, prompted by user initiative or show of interest, are:

Event Registration;

Survey completion;

Selection tests;

Psychometric tests;

Interviews via Skype.

The collection of candidates' identification data shall take place through the completion of an online registration form and shall conform to the strictest security rules.

All employees of the responsible entity, Top Experience Lda., are subject to confidentiality obligation regarding the data to which they may have access in the scope of the operations of the respective electronic database, being duly informed of the importance of fulfilling this legal duty of secrecy, and being liable for complying with such confidentiality obligation.

3. Registration of candidates to the Event

The registration of candidates enables access to the selected Event and requires the introduction of personal data, such as: Full Name; Passport Number; Nationality; Birth Date; Level of Education; Profession; Complete Address; Phone number; e-mail address; skype ID and/or other information.

Upon registration, financial information shall be required, accordingly with the selected payment method.

The candidate hereby agrees to provide his/her personal data, as such is essential for the formalization of the subscription/registration, and which shall ensure that only the participant carries out the registration.

By selecting credit card payment, you must provide the card number, security code, and expiration date. For your security, this information will not be kept in our database, and you need to insert them again on all purchases. In such transactions, the approval process is done directly with the Card Administrators, Banks and payment intermediaries.

The locked padlock item, in the upper left corner of the site's URL, indicates the secure transmission of payment data.

The data provided by the candidates will only be used for the implementation of the Event and the services selected by the candidate him/herself, for whom they have been provided, not being added to any other list, made available to other entities or used to send unrelated information.

4. Other Services

Other services that may come up subsequently, and which may require the introduction of personal data and/or data pertaining to the respective entities, are covered by Top Experience LDA.'s privacy policy set forth in this document.

5. Information Security and Quality

It is our goal to ensure the quality and integrity of the information provided by the users of our site, and thus we implemented the necessary technological and organizational measures so as to ensure that the information is secure, accurate, updated and complete.



In the areas of the site in which the candidates personal data is collected, its transmission is encrypted resorting to the SSL 3.0 (Secure Sockets Layer) protocol, with 128-bit encryption keys.

Using this technology, the data sent by the candidate to the portal is encrypted using a 128-bit key, which is currently the sturdiest form of encryption supported by current Internet browsers.

6. Cookies

Top Experience uses cookies and other technologies to obtain information about your browsing and to constantly improve the interaction with the site accordingly with your preferences and interests. This process does not impair in any manner the functioning of the computer or of the browsing itself. The whole process is automated so that your data is kept in absolute secrecy.

The site www.worldlifeexperience.com stores information and provides the possibility of accessing the information stored in the user's equipment, through cookies, only when the user has given prior consent, before installing such cookies, upon active behavior and as a result of a free-willed decision, based on clear and complete information under the terms set out hereinafter, particularly regarding the purpose of data processing.

7. What are cookies?

Cookies are small text files with relevant information, which your device (computer, mobile phone/smartphone or tablet) downloads through your browser when you visit a site, collecting information related to your preferences, not including your personal data.

8. Cookies' attributes

Cookies are used to improve the user's browsing experience, improving response speed and efficiency, and removing the need to insert the same information repeatedly. Each cookie used has a purpose and an expiration date.

9. What type of cookies does the site World Life Experience use?

Analytical Cookies:

Are used anonymously in order to create and analyze statistics, so as to improve the website's functioning;



Stricly Necessary Cookies:

Enable you to browse the website and use your applications, as well as to access secure areas of the website. The absence of these cookies deters the provision of any services you may have required;

Functionality Cookies:

Record the user's preferences regarding the site's use, so you do not need to reconfigure the site each time you visit it.

10. How to control cookies?

You can control and/or delete cookies at your discretion. For more information, refer to the About Cookies site.

You may delete all cookies already installed on your computer or mobile device, or enable an option available in most browsers that prevents their installation.

When cookies are disabled, the World Life Experience site may not operate properly.

11. Sharing of Personal Information

Any personal information collected on the World Life Experience site is used exclusively by Top Experience Lda. for the purposes informed in each case.

12. Links

Our site www.worldlifeexperience.com includes links to other sites. Top Experience Lda. is not liable for said sites' privacy policies or content.

13. Statistical Recording Files

The IP addresses of all links to the site www.worldlifeexperience.com are recorded. This information will be used to perform aggregate statistical analysis, with no established relation to the services and interactions with the candidates.

will monitor all statistical information regarding the use of the website www.worldlifeexperience.com in an aggregated and anonymous way. The data used for this purpose do not include personal identification data or private information.

Any analyses conducted from aggregate statistical information shall occur in order to interpret site usage patterns and to continuously improve service levels and user satisfaction. The aggregate statistical information resulting from the analyses may be disclosed to third parties or publicly.



14. Changes to our privacy and security practices

In case Top Experience Ltd. changes their privacy practices, these will always be available for consultation herein, we recommend that you check our privacy and security policy regularly, so as to be permanently updated.

For further information, please contact info@top-experience.com.

Came into force on May 1st, 2017; last updated on January 5th, 2018.